



## **KILBURN COMMUNITY ASSOCIATION**

### **Minutes of the meeting held on Monday 21st October 2019**

**Present:** Shirley (Chair), Kirsty (Secretary) Malcolm, Terry, Godfrey and Diana.

**Apologies:** Gerald (President), Adrian (Vice Chair), Ann-Marie, Jenny, Kevin B and Sarah.

### **Minutes of the previous meeting.**

The minutes were accepted as a true record and signed by the Chair.

### **Matters Arising.**

**Lease** – The documents are at the solicitors. David Harris will chase them up.

**Hall** – The new hall in Horsley does seem to be taking some of our party bookings now that it is completed, the KCA remain hopeful that it evens out when it isn't such a novelty.

Shirley hasn't heard anything from the PC regarding the defibrillator.

Shirley has checked the plan for the proposed extension next door, it shouldn't affect the hall in any way.

The fuse-box should have been checked in 2017, if it was then it hasn't been dated. Martin (electrician) has said that they should be checked every five years. Diana to check what was done as part of the last check and see if it was included.

### **Administration Managers report.**

#### Future bookings

16.11.19 – Party – 1.30-4.30pm.

22.11.19 – Village Quiz – 1-11pm (50% for 7-11pm)

7.12.19 – Air Ambulance charity event. Not confirmed yet.

11.1.20 – Party – 5-11pm.

7.5.20 – Election – 6.30am-10pm.

### **Treasurers report.**

No statement available until 23<sup>rd</sup> October.

£75.21 has been banked.

Cleaners bill received.

Shirley has received her first payment as Hall Manager.

Martin Kemp has been paid.

Window cleaner has cleaned the windows three times and can't get the cleaned as well as he'd like. He advised that the windows be replaced, or the wood sanded and painted as a minimum. He is now booked to come every eight weeks.

Diana has received a letter with a form from the insurers asking for confirmation about certain points. Diana to have a look through with Terry.

## **Parish Council.**

Kevin has resigned from the PC; therefore he will no longer be attending KCA meetings as their representative.

## **Correspondence.**

Following a letter sent by Kirsty, Kath Lamb has sent the requested poster. There are still some details needed for her to obtain the 50% discount that she has requested.

## **Any other business.**

**Diana** – Diana has had eggs thrown over her gate that backs on to the park, this was on a Monday evening around 5.30pm. Two weeks later her gate was kicked in and the lock on it broken. As the hall is near the park this could mean that it is targeted too.

**Terry** – Chatterbox Café held a charity event for Headway, they raised £320.

**Godfrey** – The church group have been collecting food and money for a food bank. Alongside the food, they collected £274.

**Kirsty** – Kirsty is attending a meeting about the Kilburn Carnival next month; she has requested that the KCA be one of the beneficiaries from that money raised.

The school Christmas Shopping Evening is on Friday 6<sup>th</sup> December, 6.30-8.30pm, it is open to the public.

The meeting closed at 8pm

The next meeting will be Monday 25th November 2019.

**Signed.....**