

KILBURN PARISH COUNCIL

33 HALLGATE CLOSE

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Clerk: Sheila Matthews

30TH March 2020

To: Chairman & Members of Kilburn Parish Council

There will not be a meeting of Kilburn Parish Council in April due to the current Coronavirus pandemic and the Government instructions. These are matters to be dealt with remotely and which will be published on our web site, responses from Members will be dealt with by e mail. I have tried to break it up into 'information only' and those questions to which agreement is necessary. If you wish to discuss any item please either e mail/phone or watts app video call. Other than my regular daily walk I am around all the time.

Yours sincerely

Sheila Matthews

A G E N D A

1. Report of the Clerk on:

Information only

- a) War Memorial – update – nothing further
- b) Kilburn News – current edition on web site – no printed copies.
- c) Bollards/Planter – outside Kilburn Nursery School – no further information
- d) DALC Spring Seminar – Clerks comments – an insurance broker was available who specializes in local council insurance. This quote has been forwarded to you.
- e) Removal/erection Christmas light on nursery school wall – no further information
- f) Nature reserve – contractor has been in and tidied/made site safe. However further work is necessary. Hopefully this can be dealt with by a bid to the River Trust (Cllr Riley) or we could ask the Probation Trust to carry out work.
- g) AVBC – Local Plan Call for sites 2020 – anybody knowing of any site please inform Clerk
- h) Local Government Pension Scheme – employer contribution 2020 – 23 increased to 18.8% following actuary review.
- i) Highways England have notified that essential maintenance works on the A38 on the southbound side between A610 Ripley and A61 Little Eaton Roundabout will take place from 6th April to 24th July from 8pm to 6am Monday – Friday
- j) Parish Warden – informed to stay at home for 3 weeks in light of Government instructions. He has been informed that he will be paid.
- k) Renewal of broken fence adjacent to Nature Reserve, Derby Road. – no further information.
- l) AVBC to replace removed Litter Bin - Chapel St. at entrance to footpath adjacent to Kilburn Fish Bar. – not replaced
- m) How to link Armed Forces Covenant with local groups – article on web site and Kilburn News (nothing from residents to date)
- n) New computer – put on hold until current situation is over. Technician keeping an eye on prices

Decisions required

- o) DALC Subscription
Basic subscription £791.58 – Enhanced subscription which will include training such as Essential Councillor Training an additional £210
- p) Standing Orders / Financial Regulations
This was to have been a general review however in view of the current situation you may wish to grant temporary delegated powers to the Chairman and Clerk to ensure the continuation of the smooth running of the Council.
This to include payments where necessary. Prior to decisions being made Members will be consulted via e mail. Following which, final decisions will be relayed via e mail.
- q) Garden competition – Should this be continued in the current climate

- r) Lamppost baskets – I have not received risk assessment from Cubit Ultrasonic and cannot therefore complete DCC forms for permission to hang.
- s) Letter from resident re parking on pavements and grass verges – a copy of this complaint is enclosed
- t) Insurance review – new quotation e mailed to you
Insurance with Zurich 2019/20 £1101.15
New policy – BHIB Brokers **£770.27 or £724.45 (with a 3 year commitment)**
- u) Enforcement Appeal – 5 Brickyard Lane (documents e mailed out)
Does the Council wish to make representation to this Enforcement Appeal and if so what is that representation.

2. Report of Members on:

Should any Member wish to comment on these items – please do so via e mail.

- a) Speed Watch
- b) Severn Trent Grants (Cllr Riley)
 - Nature reserve
- c) Memorial seat
- d) Condition of road - 16 Northfield down toward Start of Brickyard Lane.(Cllr Baylis)

3. To consider the following applications for funding – none

4. Finance - Approval of following items for payment:

(Salary figures will alter – as at the current time Inland Revenue have not issued new rates for 2020/21)

- Transfer – M Johnson – salary £1200.21 (April 20)
- Transfer – M Johnson – expenses - £8.99
- Transfer – Inland Revenue £375.62 (April 20)
- Transfer – Unison £11.50 (April 20)
- Transfer – DCC Pension £332.81 (April 20)
- Transfer – S A Matthews sal £495.87 + expenses (31.38) £527.25 (April 20)
- Transfer – D Hall Chairman's Allowance £100 (paid)
- Transfer - DALC £791.58 or £1001.58
- Transfer – Alex Steward – newsletter £115

Received

Interest – Reserve Acct £4.23 Gratuity Account £1.08

5. **DALC Circulars received:** Newsletter Feb 20

6. **Correspondence** received – none

7. The following planning applications have been **received**

The following planning applications have been **approved**

- **AVA/2020/0037 – 151 Woodhouse Rd - extension**

The following planning applications have been **refused** – none

8. Date of next meeting – 11th May 2020 (Meeting cancelled) – Will be dealt with as per April meeting

9. Items for agenda May 2020 (please let me know any items you wish Members to 'discuss' via e mail)