

# KILBURN PARISH COUNCIL

33 HALLGATE CLOSE

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Clerk: Sheila Matthews

5<sup>th</sup> October 2020

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the meeting scheduled for 12<sup>th</sup> October of Kilburn Parish Council to be held remotely due to the current Coronavirus pandemic and the Government instructions. These are matters to be dealt with – for those who can use 'zoom' there will be a remote meeting. For those who are not able to use zoom please e mail responses in the usual way. The agenda will be published on our web site & noticeboards. If you wish to discuss any item please either e mail/phone or watts app video call. The public and press are welcome to attend and/or comment.

Yours sincerely

S A Matthews

## A G E N D A

1. To receive apologies for absence
2. Co-option – Tracey Bailey – signing of ROI & Acceptance of Office
3. **Variation of Order of Business**
4. Declaration of Members Interests  
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. **PUBLIC PARTICIPATION**  
(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.  
(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
6. Approval of minutes of meeting held on 7<sup>th</sup> September 2020 (copy enclosed)
7. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
8. **Report of the Clerk on:**
  - a) War Memorial – update
  - b) Removal/erection Christmas light on nursery school wall
  - c) Litter bin – Killis Lane
  - d) Footpath – Brickyard Lane – disused railway line – debris
  - e) Remembrance Day
    - Response re wreath laying
    - How to proceed with on line service
  - f) Kilburn News
  - g) Noticeboard – Metro Stores
  - h) High St – Parking – email from resident – update
  - i) Christmas tree
  - j) Carol Service – how to proceed with on line 'switch on' of lights
  - k) Memorial Board
  - l) Opening of Village Hall
  - m) KCA Accounts/Parish Council Grant

- n) Winter planting of ground planters
- o) DALC AGM – 20<sup>th</sup> October 11.20
- p) Annual Pay Award – Clerk & Parish Warden
- q) CCLA – Property Fund – introduction of notice periods for redemption
- r) Defibrillator cabinets
- s) Bywell Lane – footpath - update
- t) Planning Application - AVA/2020/0351 -White Barn 15 Horsley Road
- u) Nature reserve – overhanging trees

**9. Report of Members on:**

- a) Refurbishment of benches
- b) Nature reserve
  - Grant
- c) Lack of police communication (Cllr Beadell)
- d) Speed awareness competition (Cllr Beadell)
- e) Holbrook View – hedge/footpath (Cllr Hall)

**10. To consider the following applications for funding – none**

**11. Finance - Approval of following items for payment:**

- Transfer – M Johnson – salary £1385.35 (October 20) Includes 6 months backpay
- Transfer - Parish Warden – expenses - £9.18
- Transfer – Inland Revenue £514.22 (October20)
- Transfer – Unison £11.50 (October20)
- Transfer – DCC Pension £424.56 (October 20)
- Transfer – S A Matthews sal £590.57 + expenses (£12.80) £ 602.87(October 20) Includes 6 months back pay
- Transfer – Jansen Display – outdoor brochure holders £100.02 (paid)
- D/D – Zoom - £14.39
- Transfer – Sign & Print – repair noticeboard Metro Stores - £216 (paid)
- Transfer – P Rowley (petrol/trimmer) £11.43 (paid)
- Transfer – Shelter Maintenance - £61.92

**Received**

Interest – Reserve Acct ..23p Gratuity Account .06.  
AVBC – 50% Precept £27512

**Petty Cash**

- Asda – stationery **£1.50**
- Ream paper £2.99

**12. DALC Circulars received:** Newsletter - September 2020

**13. Correspondence received**

**14. The following planning applications have been received**

- AVA/2020/0876 - Lee Brook Farm Derby Road Lower Kilburn - Steel framed Agricultural cattle building
- AVA/2020/0351 -White Barn 15 Horsley Road - Hybrid application: Full permission for sub-division and extension of existing property into 2 separate self-contained dwellings; outline permission for 3 No new build dwellings (5 dwellings in total).

The following planning applications have been **approved**

- **AVA/2020/0642 – 62 Woodhouse Rd – 2 storey extension**
- **AVA/2020/0703** -33 Highfield Road, - Proposed single storey rear extension and increase in height of single storey extension

The following planning applications have been **refused**

**15. Date of next meeting – 9<sup>th</sup> November 2020**

**16. Items for agenda November 2020 –**

