

MINUTES OF KILBURN PARISH COUNCIL REMOTE MEETING HELD ON MONDAY 14th December 2020

Present: D Hall (Chair), M Rowe, K McDonald, D Earnshaw, P Rowley, T Bailey, C Riley
D Beadell, Cllr T Ainsworth (County & Borough Councillor), S Matthews (Clerk),
Responses: Cllrs E Hetherington, B Lambert

106/20 **Apologies** – K Buttery,

107/20 **Variation of Order of Business** – Resolved that Newsletter be added to agenda.

108/20 **Declaration of Members Interests** – none

109/20 Public Participation

The County/Borough Councillor had inspected The Flat along with a Member of the Council. Repairs were needed – however, as the road was unadopted it is unlikely that DCC would carry out repairs. County Councillor will continue to investigate with whom the responsibility lies. The Clerk informed the meeting that she recalled that The Flat was tarmaced by DCC many years ago as part of the responsibility of DCC's schools. The County Councillor had also spoken with a DCC officer with regard to the school travel plan and found it required updating - a meeting will be held with Headteachers and a Member of the Council.

Bywell Lane had also been inspected and the County Councillor will ask DCC for a long term plan and for a site meeting. (Cllr Hetherington had also expressed his concern regarding the current state of the footpath).

It was brought to the Borough Councillor's notice that the information regarding Christmas collections which had been placed on the handle of wheelie bins was not suitable as it came off easily. It was suggested that if the p.c. could be given the information prior to Christmas 2021 so that it could go into the Newsletter.

It was also brought to the attention of the Borough Councillor the amount of litter in the layby on the A38.

Fairview Play Area – it was suggested that the p.c. should write to the Borough Council asking to take over ownership. To be further discussed later in meeting.

Brickyard Lane – footpath. The Borough Councillor was informed that the debris had yet again accumulated despite being cleared by the p.c. and also individual letters being sent to 2 households threatening legal action. To be taken up with the Borough Council again.

110/20 Minutes of previous meeting

98/20 – Refurbishment of benches. Refurbishment not yet complete. Although the p.c. had purchased the materials the labour had been supplied by Wood Lane Garage and was being carried out as and when time allowed.

Otherwise minutes agreed as an accurate record.

111/20 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting. Confidential items to be discussed under agenda item 14

112/20 Report of the Clerk

a) War Memorial

Nothing further. Clerk to pursue in New Year.

b) Footpath – Brickyard Lane – disused railway line – debris.

As previously discussed. The contractor had stated that the debris was such that a skip was now required in order to remove.

c) Removal/erection Christmas light on nursery school wall

To be removed in New Year.

d) Christmas lights in large tree at Infant/Nursery School

The electrician had been unable to get the lights to work and had concluded a new transformer was required. Lights will be removed in order for further inspection.

e) Christmas tree review – thought to be looking good.

f) Christmas tree/lights 2021

DCC had responded that the area indicated (alongside the War Memorial) is within the adopted highway network as such the p.c. would be required to submit an 'Objects in the Highway Licence'. It was also considered that a permanent private electric supply would not be allowed – however this is already in place in order to light the War Memorial and the Clerk had responded to this effect. To be further pursued in the New Year.

g) Honour board – nothing further

h) Bywell Lane – footpath

Previously discussed.

i) Budget/Precept 2021

In light of present circumstances the Finance Committee had reduced the budget by approximately 4%. Funding for future projects will be taken from the funds invested with the CCLA. Resolved: that a budget be set in the sum of £73704 with a Precept of £52194 with the shortfall being met from reserves.

j) Fairview Play Area

AVBC had responded that the equipment on this play area had reached its end of lifespan and had therefore been removed. As there were other play areas within the vicinity the Borough Council is to recommend decommissioning this as a play area. Resolved: that the p.c. write to To the Borough Council asking if the p.c. could take over the area in order to turn into a community garden.

k) Cinderhill

Following a residents enquiry the Clerk had requested information from AVBC as to the latest position with regard to the area – the response was:

"There is nothing current or likely to come forward in the near future in terms of planning applications at Cinderhill. Developers are still committed to the site. This commitment is evidenced by the proposals being reaffirmed through a 'call for sites' submission, which along with all other submissions, is currently being assessed. It is understood that Harworth are unlikely to decide whether or when to submit an application until the B.C has concluded its position in relation to their submission".

l) Grit Bins

The Chair had inspected all bins within the parish. The Clerk had requested both the County Council and Borough Councils to refill bins which were their responsibility as required. Resolved: that grit for the p.c. would be stored at Wood Lane Garage (thanks to Cllr Earnshaw). Clerk to ascertain costs before ordering.

m) Harassment/Bullying Policy

Previously distributed to Members. The Clerk had added "that should a complainant be dissatisfied with work undertaken by the p.c. they would be referred to the Monitoring Officer at the Borough Council. Resolved that the policy be adopted with the addition above.

n) Dog Waste Bags

Resolved that one years supply to be ordered at a cost of £604.50 plus VAT

o) Graffiti

Resolved to purchase a proprietary product at an approximate cost of £60 to ascertain whether successful in removing graffiti.

p) PO Box for PC Mail

Although this had been suggested the Clerk felt it was unnecessary as very little mail was received. However, it was agreed that a Parish Council e mail should be set up. Clerk to contact technician for advice.

q) Newsletter

Disappointment was expressed at the lateness of the current edition. Resolved that a new timetable would be done bringing forward the dates to allow for distribution on time. Thanks went to several parishioners who had assisted in distributing the current edition to those delivering.

Resolved: Clerk to write to the editor giving feedback from the Council.

113/20 Report of Members

a) Nature Reserve – grant

Cllr Riley gave an update as to current position. It had been difficult in obtaining quotations, however, he had met with a contractor today and it is hoped that the quotation would be received this week. The Clerk had answered emails received regarding the bid but if the quotation was not received this week it is unlikely the terms for the bid would be met. It was agreed that a working group would be set up. Agenda January.

b) Speed Awareness Competition

Concern was expressed that the posters were not 'dramatic' enough. However, the pictures from the children had been assessed at the previous meeting and the school thanked for the children's input. Costs had not been known at the November meeting but were now assessed at £294 for 70 signs. Signs will be ordered and erected, as agreed, in the near future.

c) Donation to British Legion

Resolved: to make a donation of £210 in lieu of purchasing lamppost poppies.

d) 'Planting a Tree'

Suggested the p.c. should be planting tree/s in line with current conservation guidelines.

Resolved: that this should be further considered in line with the anticipated work at the nature reserve.

e) DCC/Snow Warden

Resolved: that Cllr Beadell be appointed Snow Warden for Kilburn area.

f) Distribution of Refuse & Recycling Collection Calendar

Previously discussed.

114/20 To consider the following applications for funding: none

115/20 Finance – it was resolved to pay the following accounts:

- Transfer – M Johnson – salary £1234.11 (December 20)
- Transfer - Parish Warden – expenses - £
- Transfer – Inland Revenue £386.35 (December20)
- Transfer – Unison £11.50 (December20)
- Transfer – DCC Pension £365.77 (December 20)
- Transfer – S A Matthews sal £509.37 + expenses (£20.10) £529.47 (December 20)
- D/D – Zoom - £14.39
- Transfer – Andrews the Builders – final account – war memorial £827.88 (will not be paid until cleared by Architect)
- Transfer – Andrew Hill – installation defib cabinet/Kingfisher nursery £185 (paid)
- Transfer ESET – computer/Antivirus licence £20.95 (paid)
- Petty Cash - £50
- Transfer – Actin Time – service agreement for Clock machine in P/W shed £47.40
- Transfer – Andy Hill PAT testing & Christmas tree timer & investigate tree lights £60
- Transfer – EON – electricity/War memorial £57.61

Received

Interest – Reserve Acct ..40p Gratuity Account .06.

Petty Cash

Ink Factory – Ink cartridges £16.98

Range – stationery £5.98

116/20 DALC Circulars received – Newsletter November 20

117/20 **Correspondence** - none

118/20 **Planning Applications**

The following planning applications have been **received**

- AVA/2020/1030 – 148 Chapel St – Replacement garage & shed
- AVA/2020/1067 - 1B Belper Road Kilburn - Demolition of existing conservatory to side elevation and erection of new single storey extension

The following planning applications have been **approved**

- **AVA/2020/0351** – White Barn – 15 Horsley Rd – sub division & extension of exist property into 2 separate self contained dwellings. Outline for 3 new build dwellings (5 dwellings in total)
- **AVA/2020/0933** – 54 Windmill Avenue – Single storey extension

The following planning applications have been **refused - none**

119/20 **PART 11 – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

A confidential item was discussed and a separate note is attached to these minutes for Members only

120/20 Date of next meeting **MONDAY 11th January 2021**

Signed
Chairman