

KILBURN PARISH COUNCIL

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Clerk: Sheila Matthews

6th March 2019

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 11th March 2019** in the Hazlewood Room, Village Hall, Church St.

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. PUBLIC PARTICIPATION

Visit by Police Commissioner - Hardyal Dhindsa

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 11th February 2019 (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
 - a) War Memorial – update
 - b) Dog waste bin – Bramble Way
 - c) Defibrillator cabinets
 - d) Community litter pick
 - e) Elections – May 2019 – see enclosed
 - f) Highfield Rd – Parking
 - Waiting restriction – yellow lines
 - Bollards/Planter
 - Response from Police
 - g) E Mail – Mr & Mrs K Booth – Mill Close
 - h) DALC Subscription 2019/20
8. **Report of Members on:**
9. To consider the following applications for funding:
10. Finance - Approval of following items for payment:
 - Transfer – M Johnson – wage £1137.93 (March19)

- Transfer – M Johnson – expenses £
- Transfer – Inland Revenue - £351.15 (March19)
- Cheque No 2909 – Unison £9.70 (March19)
- Transfer – DCC Pension £314.20 (March18)
- Transfer – S A Matthews sal £481.21 + expenses (£36.16) £517.37
- Transfer – EON – War Memorial Electricity £42.71
- Transfer – DALC – Election Training - £30
- Transfer – Wisegrove Ltd – Clock machine £106.80 (paid)
- Received** –Interest – Reserve Account £5.63
- Gratuity Account 1.14p

Petty Cash – B&M Stationery £4.49
 Range – Storage box £7.99

11. DALC Circulars received:

- 03/2019 General

12. Correspondence received (for information only) –

13. The following planning applications have been **received**-

- AVA/2019/0107 – 78 Elm Tree Avenue – extension
- AVA/2019/0109 – 9 Park Close – non material amendment to AVA/2018/0466
- AVA/2019/0018 – The Edge, Killis Lane – change of use to domestic curtilage & erection det garage & implement store

Approved

- AVA/2019/0037 – 8 The Chase – replace exist single storey extension

PART 11 – CONFIDENTIAL INFORMATION

14. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

15. Date of next meeting – 8th April 2019 (Preceded by Annual Parish Meeting)

16. Items for agenda April 2019