

MINUTES OF KILBURN PARISH COUNCIL MEETING HELD ON MONDAY 12th JULY 2021 IN THE VILLAGE HALL

Present: D Hall (Chair), D Earnshaw, T Bailey, K McDonald, , Kelly Parker, B Lambert, Cllr T Ainsworth (DCC & AVBC Councillor) S Matthews (Clerk), 2 residents. PCSO P Worrall

Absent: E Hetherington

38/21 **Apologies** – Cllr D Beadell P Hillier (AVBC Councillor), C Riley

39/21 **Variation of Order of Business** – None

40/21 **Declaration of Members Interests** - None

41/21 **Public Participation**

PCSO Worrall was informed of issues concerning KPC – these include 101 system for reporting, lack of police presence, anti social behaviour and speeding issues. PCSO Worrall informed the meeting of recruiting issues and processes required to bring culprits to court. He also gave recent crime statistics for Kilburn. Further discussion took place regarding the problem with speeding vehicles.

The County Councillor reported that a stile & fence would be erected on the Pitfields footpath. He was informed of the problem with the lack of grass cutting on Woodhouse Rd.

The County Councillor was requested to pursue our application for an off road licence in order to erect the Christmas tree & lights adjacent to the War Memorial.

Mr Dean Warren introduced himself to the Council. Mr Warren has expressed interest in being Co-opted onto the Parish Council. Agenda item September 2021.

42/21 **Minutes of previous meeting**

The minutes were agreed as an accurate record.

43/21 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.

44/21 **Report of the Clerk**

a) **Footpath – Brickyard Lane – disused railway line – debris.**

A new deposit recently made. Report to County Councillor.

b) **Christmas tree/lights 2021**

Notice not received. County Councillor asked to pursue matter.

c) **Honour board** – Board to be delivered this week. Clerk to send invoice out for approval when received.

d) **Fairview Play Area**

No further information.

e) **Newsletter**

Several articles sent to editor. Closing date for articles 19th July.

f) **Nature Reserve – Grant application update**

- Minutes from 24th June agreed

- Chair had met with contractor who will be sending a quote. When received – meeting to be organised with sub committee.

g) **Community Litter Pick**

14 people took part and 10 bags litter collected. Agenda September to organise further litter pick.

h) **Speed Signs** - Signs given to those residents offering to place on their property

- l) Ryknield Rd – speeding vehicles**
It was reported that there were 3 volunteers waiting to be trained for Speedwatch.
- j) Police Presence**
Log of incidents given to PCSO. As per discussion above.
- k) Garden competition**
Arrangements in hand.
- l) Trackerguard system/Parish Warden/lone working**
Cost of system £200 to purchase plus £41.65 to be paid annually.
Resolved: that the Trackerguard system be purchased.
- m) Graffiti remover**
Resolved that 5L graffiti remover be purchased at a cost of £50

45/21 **Report of Members**

- a) Bramble Way play area – no further information
- b) Church St car park – it was suggested that the car park could be extended. County Councillor To ascertain who owns land.

46/21 **To consider the following applications for funding:** none

47/21 **Finance – it was resolved to pay the following accounts:**

- Transfer - M Johnson – Salary £1235.71 (July 21)
- Transfer – Inland Revenue £384.06 (July 21)
- Transfer – Unison £11.50 (July21)
- Transfer DCC Pension £365.77 (July 21)
- Transfer – S A Matthews salary£509.37 + expenses (£16.92) Total £ 526.29 (July21)
- D/D Zoom £14.39
- Petty cash £50
- Transfer – S Manners – admin support and domain renewal £206
- Transfer – ARB & Grounds – strimmer service - £198.20
- Transfer – Shelter maintenance – clean bus shelters £61.92
- Transfer – Amazon – Paint £8.00
- Transfer – M Booth – work on War Memorial/Bywell Lane/pick up plants/plant out £390
- Transfer – D Hall (Chair allowance) £950 (paid)
- Transfer – S Matthews (Home/office allowance) £600 (paid)
- **Income**
- Interest Gratuity Acct .06p Reserve Acct .21p
- Refund Amazon £8
- DET - £15,000.00
- **Petty Cash**
- Cartridge Discount – ink cartridges £19.63

48/21 **DALC Circulars received – Newsletter July 21**

49/21 **Correspondence - none**

50/21 **Planning Applications**

- CD6/0221/51 – Kilburn Junior School – New classroom block
- AVA/2021/0653 – 105 Chapel St – certificate of lawful development for proposed conversion of an attached garage into a play room
- AVA/2021/0661 – Kilburn Fish Bar 59 Chapel St – change of use to dwelling
- AVA/2021/0720 - 170 Woodhouse Road - Extension of existing wall and roof to enclose existing first floor balcony area
- AVA/2021/0756 - 164 Woodhouse Road - Two storey rear extension with juliet balcony and raising the existing bungalow ridge to form a dormer bungalow.
- AVA/2021/0725 - 14 St Johns Drive - Two-storey extension to front and side and single storey rear extension.
- AVA/2021/0759 - 105 Chapel Street - Garage conversion including rendering to front elevation

The following planning applications have been **refused – none**

The following planning applications have been **granted –**

- AVA/2021/0249 – 186 Woodhouse Rd – single storey extension

- AVA/2021/0653 - 105 Chapel Street - Certificate of lawful development for proposed conversion of an attached garage into a play room
- AVA/2021/0418 - 16 St Johns Drive - Construction of double garage
- AVA/2021/0362 - 9 Sitwell Drive - Proposed single and two storey rear extension, new front single storey extension to create new bedroom with ensuite, open kitchen dining area and internal remodeling
- AVA/2021/0376 - 38 Meadow Court - Erection of replacement outbuilding

51/21 PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

52/21 Date of next meeting Monday 6th September 2021 in Village Hall

**53/21 Items for Agenda – KCA meeting
Remembrance Day/War Memorial**

Signed
Chairman
6th September 2021