KILBURN PARISH COUNCIL

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Clerk: Sheila Matthews

1st April 2019

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 8th April 2019** in the Hazlewood Room, Village Hall, Church St.

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests
   To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
   Youth Officer – Tony Smith – Youth provision in Kilburn
   (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
   (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 11th March 2019 (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
   a) War Memorial – update
   b) Dog waste bin – Bramble Way
   c) Defibrillator cabinets
   d) Community litter pick - review
   e) Elections – May 2019
   f) Highfield Rd – Parking
      - Waiting restriction – yellow lines/response from DCC
      - Bollards/Planter – response from DCC
      - Response from Police
   g) Millenium Clock – Renewal of 3 year service
   h) Kilburn News – request for advertising
   i) Letter received from resident Highfield Rd regarding tree in neighboring garden
   j) Mail shot – Andrew Sanderson of Chapel St
   k) Internal Audit – Tuesday 30th April
   l) Clerk - holiday

8. **Report of Members on:**
   a) Amber Valley Local Plan (Cllr McDonald)

b) KCA – AGM & Update (Cllr McDonald)

9. To consider the following applications for funding: Treetops Hospice

10. Finance - Approval of following items for payment:
    - Transfer – M Johnson – wage £1202.01 (April19)
    - Transfer – M Johnson – expenses £19.96
    - Transfer – Inland Revenue - £375.62 (April19)
    - Cheque No 2912 – Unison £9.70 (April19)
    - Transfer – DCC Pension £332.81 (April19)
    - Transfer – S A Matthews sal £495.87 + expenses (£25.08) £520.95
    - Transfer – Shelter Maintenance – repair bus shelter £328.80
    - Transfer – Direct 365 – Defib cabinet £576 (Paid)
    - Transfer – DALC subscription £768.52
    - Cheque No 2910 - Baptist Church – rent/parish warden shed £520
    - Cheque No 2911 – KCA – Donation towards costs £2600
    - Transfer – Stryker UK – First responder kit - £26.40
    - Transfer – Shelter Maintenance - £59.52

    Received –Interest – Reserve Account £4.44
    Gratuity Account 1.03p
    DCC – Footpath Maintenance Scheme £215

11. DALC Circulars received:
    - 03/2019 General
    - 04/2019 General
12. Corrrespondence received (for information only) –
    - Trent Barton - |National Bus Passenger Survey
    - Merchant Navy Fly the Red Ensign – 3 September
13. The following planning applications have been **received-**
    - AVA/2019/0208 – 2 Dale Court – extension to garage
    - AVA/2019/0207 – 9 Park Close – 2 storey extension

    Approved
    - AVA/2019/0036 – Land to r/o 158 Chapel St – erection 3 bed detached house
    - AVA/2019/0042 – 6 Bottle Brook – 2 storey extension
    - AVA/2019/0107 - 78 Elm Tree Avenue - Extensions each side of existing property to form dining space, family space, utility, study and toilet

    Refused
    - AVA/2018/1038 – 24A Highfield Rd – proposed erection of detached 2 storey dwelling

    Withdrawn – AVA//2019/0018 - The Edge Killis Lane - Change of use of land to domestic curtilage and erection of detached garage & implement store

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – '"That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw".**

15. Date of next meeting – 13th May 2019

16. Items for agenda May 2019