

**MINUTES OF KILBURN PARISH COUNCIL MEETING HELD ON MONDAY 14<sup>th</sup> October 2019  
AT 7.00PM IN THE VILLAGE HALL**

**Present:** D Hall (Chair), S Baylis, B Lambert, D Earnshaw, E Hetherington, P Rowley, C Riley, S Matthews (Clerk), 3 residents

68/19 **Apologies** - D Beadell, K Buttery (DCC/AVBC Councillor), G Parkin

69/19 Members agreed to accept Cllr Beadell's reason for absence and although he has missed 6 meetings he remains a member of the Council.

70/19 **Variation of Order of Business** – None

71/19 **Declaration of Members Interests** - none

72/19 **Public Participation**

Residents & Members had attended the meeting regarding the proposed development of Cinderhill. It was considered that the developer had not met the criteria with regard to the site eg there was no A38 link and no remediation of the tar pits. Nothing further can be done until a planning application is submitted.

Footpath 38 has been resurfaced. Ash tree fallen on Denby side of footpath – Clerk to inform Clerk of Denby Parish Council.

73/19 **Minutes of previous meeting**

Minutes agreed as an accurate record.

74/19 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.

75/19 **Report of the Clerk on:**

a) **War memorial update**

The Chair to inspect to ascertain whether the mortar is still flaking.

b) **Remembrance Day**

Risk assessment done. More Marshalls needed. Meeting arranged for 6.30pm on Monday 4<sup>th</sup> November in Village Hall to brief Marshalls on their duties.

c) **Carol Service**

Arrangements in hand

d) **Christmas tree/lights**

Resolved: that Mark Booth be asked to purchase tree and erect as in previous years.

e) **Boundary signs - winter planting**

Clerk had requested Mark Booth to plant out

f) **Ground Planters – winter planting**

Resolved to accept Mark Booth's quote of £250 (plus costs of plants/compost etc). The planting of boundary planters would be an additional cost.

g) **Finance Regulations**

Resolved that passwords for the bank account be kept in a sealed envelope with the external drive back up in a fire proof box.

Resolved that the updated Finance Regulations be adopted.

h) **PSP – Multi User Sports Pitch and Church St play area**

Public Spaces Protection Order now in place in these areas.

i) **Resignation – Cllr McDonald**

Cllr McDonald has resigned due to work commitments with immediate effect. Clerk to write and thank him for his hard work and efforts whilst a Member.

j) **Vice Chair**

Resolved that Cllr Earnshaw be elected as Vice Chair

**k) Planning Committee**

Resolved that Cllr Riley be elected to the Planning Committee.

**Finance Committee**

Resolved that Cllr Riley be elected to the Finance Committee

**Financial Controls**

Resolved that Cllr Rowley be responsible for Financial Controls

**Events Committee**

Resolved that Cllr Earnshaw be elected to the Events Committee

**KCA**

Resolved that Cllr Earnshaw be the p.c. representative on the KCA.

**l) Kilburn News**

Thanks went to Cllr Beadell for taking over and getting the current edition ready for distribution. Resolved that the Council seek out a new editor who would be paid (remuneration yet to be agreed). Discussion also took place with regard to delivery. Clerk to contact editor of 'All Things Local' and ascertain a cost for delivery alongside their magazine. Scouts also asked if they could deliver.

Resolved that Cllr Beadell would oversee the Kilburn News alongside a new editor.

**m) Web Site**

Resolved to continue with the Clerk and Technician keeping the web site updated.

Resolved that Cllr Beadell would oversee.

**n) Annual Parish Meeting & dates for meetings 2020**

Resolved: to amend the agreed date for the December 2020 meeting to 14<sup>th</sup> December.

**o) AVBC Corporate Plan**

Resolved to respond to the effect that this Parish Council is currently not satisfied with the services of the Borough Council and looked forward to seeing whether their proposed Corporate Plan was implemented and achievable.

**76/19 Report of Members**

**a) Hanging Baskets – locations 2020**

The Chair to inspect locations. Agenda November.

**b) Grit Bins**

The Chair to inspect and let Clerk know if any required refilling.

**c) Dog Waste Dispenser**

A simpler version was suggested to be placed in play areas. No decision.

**d) Refurbishment of public benches**

Resolved that the benches on Hunter Drive, Edward Crescent and Dale Park Avenue be refurbished with a polycarbonate material.

**e) Defibrillators**

Resolved to replace pads and batteries where required at a cost of approximately £1000.

Clerk was requested to keep a record of defibrillators and when they would become out of date.

**f) Tolcarne, Northfield – unsafe tarmac outside property**

Tarmac had been repaired

**77/19 To consider the following applications for funding: None**

**78/19 Finance – it was resolved to pay the following accounts:**

- Transfer – M Johnson – salary £1200.01 (October 19)
- Transfer – M Johnson – expenses -
- Transfer – Inland Revenue £375.82 (October 19)
- Cheque No 2918 – Unison £11.50 (October19)
- Transfer – DCC Pension £332.81 (October 19)
- Transfer – S A Matthews sal £495.87 + expenses (£17.40) £513.27 October 19
- Transfer – M Booth – water planters/nature reserve/footpath Woodhouse Rd + misc £343
- Transfer – M Booth – trees etc nature reserve/war memorial clear leaves £288
- Transfer – DALC – Good Cllr Guide to finance & transparency £47.50
- Transfer – PFK Littlejohn – Audit £360 (paid)
- Petty Cash £50
- Transfer – Shelter Maintenance – clean bus shelters £60.67

**Received –**

**Wood Lane Garage** – Garden comp prizes £390

**Interest** – Reserve Acct £5.93 + £5.62 Gratuity Account £1.05 + 1.24

**AVBC 50% Precept £26840**  
**Petty Cash – Ink Factory – Ink cartridges £14.98**

79/19 **DALC Circulars received - none**

80/19 **Correspondence**

- RMS – Parish Plan to Achieve Community Vision
- Mr & Mrs Poundall – thank you prize garden competition
- E Mail – Cllr Buttery – Your Bus Liquidation
- DALC's AGM on October 22<sup>nd</sup> - ProAct Stadium in Chesterfield.

81/19 **Planning Applications**

- **AVA/2019/0806 – 10 St Johns Drive – 2 storey extension**
- **AVA/2019/0882 – 66 Ryknield Rd – Widening of existing vehicle access**
- **AVA/2019/0888 – 38 Meadow Court – Demolition of existing garage. Erection double garage**
- **AVA/2019/0893 – 128 Chapel St – 2 storey front and single storey rear extension**
- **AVA/2019/0941** - Land adjacent to the East of 17 Rawson Green – Non material amendment to **AVA/2016/0973** for proposed re-siting as shown on plan JC/R143/1B
- **AVA/2019/0963** – The Lilacs 8 Belper Rd – retrospective p.a. for 2 storey rear extension along with associated alterations

The following planning applications have been **refused** –

- **AVA/2019/02487** - Fairview Close - Proposed single storey rear extension – application returned
- following planning applications have been **granted** –
- **AVA/2019/0687 – 6 Belper Rd – single storey extension**
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82/19 **PART 11 – CONFIDENTIAL INFORMATION**

**To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”**

83/19 Date of next meeting **MONDAY 11<sup>th</sup> November 2019**

Signed .....  
Chairman  
11<sup>th</sup> November 2019

