

KILBURN PARISH COUNCIL

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Clerk: Sheila Matthews

1st December 2020

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the meeting scheduled for 14th December of Kilburn Parish Council to be held remotely due to the current Coronavirus pandemic and the Government instructions. These are matters to be dealt with – for those who can use 'zoom' there will be a remote meeting. For those who are not able to use zoom please e mail responses in the usual way. The agenda will be published on our web site & noticeboards. If you wish to discuss any item please either e mail/phone or watts app video call. The public and press are welcome to attend and/or comment.

Yours sincerely

S A Matthews

A G E N D A

1. To receive apologies for absence

2. **Variation of Order of Business**

3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **PUBLIC PARTICIPATION**

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 9th November 2020 (copy enclosed)

6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

7. **Report of the Clerk on:**

a) War Memorial – update

b) Footpath – Brickyard Lane – disused railway line – debris

c) Christmas sign/nursery school – governor request

d) Christmas lights in large tree at Infant/nursery school

e) Christmas tree – review

f) Christmas tree/lights 2021 – response from DCC

g) Memorial Board

h) Bywell Lane – footpath – update

i) Budget/Precept 2021

j) Fairview Play Area

k) Cinderhill – response from AVBC

l) Grit Bins

m) Harrassment/Bullying Policy

n) Dog Waste bags

o) Graffiti – response from DCC

p) PO Box for PC mail

8. Report of Members on:

- a) Nature reserve
 - Grant
- b) Speed awareness competition/signs
- c) Donation to British Legion (Cllr Lambert)
- d) DCC/Snow Warden Scheme (Cllr Beadell)
- e) 'Planting a tree' (Cllr Lambert)
- f) Distribution of Refuse & Recycling Collection Calendar. (Cllr Rowley)

9. To consider the following applications for funding – none

10. Finance - Approval of following items for payment:

- Transfer – M Johnson – salary £1234.11 (December 20)
- Transfer - Parish Warden – expenses - £
- Transfer – Inland Revenue £386.35 (December 20)
- Transfer – Unison £11.50 (December 20)
- Transfer – DCC Pension £365.77 (December 20)
- Transfer – S A Matthews sal £509.37 + expenses (£20.10) £529.47 (December 20)
- D/D – Zoom - £14.39
- Transfer – Andrews the Builders – final account – war memorial £827.88 (will not be paid until cleared by Architect)
- Transfer – Andrew Hill – installation defib cabinet/Kingfisher nursery £185 (paid)
- Transfer ESET – computer/Antivirus licence £20.95 (paid)
- Petty Cash - £50
- Transfer – Actin Time – service agreement for Clock machine in P/W shed £47.40
- Transfer – Andy Hill PAT testing & Christmas tree timer & investigate tree lights £60
- Transfer – EON – electricity/War memorial £57.61

Received

Interest – Reserve Acct ..40p Gratuity Account .06.

Petty Cash

Ink Factory – Ink cartridges £16.98

Range – stationery £5.98

11. DALC received: Newsletter - November 2020

12. Correspondence received - none

13. The following planning applications have been received

- AVA/2020/1030 – 148 Chapel St – Replacement garage & shed
- AVA/2020/1067 - 1B Belper Road Kilburn - Demolition of existing conservatory to side elevation and erection of new single storey extension

The following planning applications have been **approved**

- **AVA/2020/0351 – White Barn – 15 Horsley Rd – sub division & extension of exist property into 2 separate self contained dwellings. Outline for 3 new build dwellings (5 dwellings in total)**
- **AVA/2020/0933 – 54 Windmill Avenue – Single storey extension**

The following planning applications have been **refused**

PART 11 – CONFIDENTIAL INFORMATION

14. To move the following resolution

- **“That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**
- Update on confidential item.**

15. Date of next meeting – 11th January 2020

16. Items for agenda January 2020

