

**MINUTES OF KILBURN PARISH COUNCIL MEETING HELD ON MONDAY 3rd SEPTEMBER 2018
AT 7.00PM IN THE VILLAGE HALL**

Present: D Hall (Chair), E Hetherington, S Baylis, D Earnshaw, K McDonald
B Lambert, G Parkin, J Baldwin, S Matthews (Clerk), 2 residents

- 48/18 **Apologies** – Cllr, P Rowley, T Ainsworth (AVBC Councillor), K Buttery (DCC/AVBC Councillor) Absent: D Beadell
- 49/18 **Variation of Order of Business** – It was resolved that Severn Trent/water leak be added to the agenda.
- 50/18 **Public Participation**
It was reported that a drain outside Mandene on Rawson Green was in a dangerous condition. It was also reported that the gate giving access to the bowling green was broken and that horses could get out onto the B6179.

Dog waste bin on Bramble Way had not been rectified – Cllr T Ainsworth to be questioned.

Mark Booth to be asked to trim the footpath running by the old railway line opposite One Stop.
- 51/18 **Minutes of previous meeting**
Minutes from 9th July were approved as an accurate record.
- 52/18 To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting. Update on Parish Warden's absence.
- 53/18 **Report of the Clerk on:**
- a) **War memorial update**
The original contractor had indicated to the architect that he would be unable to carry out work on the war memorial until the new year.
A 2nd quotation had been obtained from Andrews Builders in the sum of £27843 which is £10257 less than the original quotation. The builder had stated that the work would commence early to mid October. Resolved that the quotation from Andrews be accepted and the architect to be informed.
 - b) **Remembrance Day Parade/Service**
Forms submitted for road closure.
Silhouettes and poppies for lampposts ordered.
 - c) **Dog Waste Bin – Bramble Way**
Previously discussed.
 - d) **KCA – Village Hall Lease**
Clerk had inspected the Parish Council minutes from 1985 and ascertained that the Parish Council were Trustees for the village hall. KCA informed.
 - e) **Minute books from 2000 – 2015** – deposited with Derbyshire Record Office
 - f) **Amber Valley Local Plan**
Nothing further
 - g) **Garden Competition**
Cllr Earnshaw thanked for sponsoring competition. Prizes given out to residents prior to meeting. Consideration to be given to serving refreshments prior to prize giving next year.
 - h) **Hanging Baskets**
Chair had ascertained that the baskets were stone colour to differentiate between baskets which were rented and those which parish councils owned (green). Should KPC wish to purchase baskets there would be a storage charge. Resolved to rent baskets with the same contractor – Woolley Moor nurseries for the next 3 years.
 - i) **Ryknield Rd – speeding traffic**
A resident had complained about speeding vehicles on Ryknield Rd – the complaint had been sent to the police and DCC.

- j) **DALC AGM** – Tuesday 9th October – Pride Park – 10am – 12.30 pm
Resolved; the Clerk and Cllr McDonald to attend.
- k) **Audit 2017/18** – other than comment concerning inspection period for previous year – no other problems.
- l) **Clerk – holiday** – Clerk will be on holiday from 26th October for 1 week.

54/18 Report of Members on:

- a) **Defibrillator update**
Lock on broken cabinet repaired.
Location maps to be placed on noticeboards.
- b) **Web Site**
It was agreed that the web site required updating. Resolved: that Clerk, Cllr McDonald & Chair meet with S Manners to discuss changes.
- c) **Severn Trent/Water leak**
A leak had occurred on Saturday. Severn Trent closed junction of Highfield Rd.
Bus passengers being dropped off at Toll Bar and expected to walk – proving difficult for elderly residents. Resolved: Clerk to contact Severn Trent to ascertain situation.

55/18 To consider the following applications for funding: none

56/18 Finance - It was resolved to pay the following accounts:

- Transfer – M Johnson – salary £1137.93 (August 18)
- Transfer – M Johnson – salary £1137.93 (September 18)
- Transfer - M Johnson – expenses – Hi viz yellow shorts £29.99
- Transfer – Inland Revenue - £ 138.15 (August 18)
- Transfer – Inland Revenue - £351.15 (September 18)
- Cheque No 2896 – Unison £19.40 (August & September 18)
- Transfer – DCC Pension £261.28 (August 18)
- Transfer – DCC Pension £314.20 (September 18)
- Transfer – S A Matthews sal £481.21 (August 18)
- Transfer – S A Matthews sal £481.23 + expenses (£40.38) £521.61
- Transfer - JRB Dog Bag Dispenser & bags £165.30 (Paid)
- Transfer – Derbyshire Police – Copying Newsletters £90 (paid)
- Transfer – Bernard Toon – repair lock defibrillator £48 (paid)
- Transfer – Steve Manners – IT Admin support £120 (paid)
- Transfer – ICO registration £35 (paid)
- Transfer – M Booth – watering ground planters/work on nature reserve etc. £240 (paid)
- Transfer – Eon – Elec/War Memorial £50.94
- Transfer – R A Hall (litter picking) £287.38 (this includes a tax credit) (paid)
- Transfer – PKF Littlejohn – Audit fees - £360
- Transfer – JRB – 10 cases refill waste dog bags £297
- Garden Competition Prizes (cash) £320
- **Received –**
CCLA Property Fund Interest - £578.37
- **Interest –** Reserve Account £2.57
Gratuity Account .29p

57/18 DALC Circulars received

- 10/2018 – DALC AGM
- 11/2018 – General

58/18 Correspondence - DCC Action Grants

- Safer Amber Valley News Summer 18
- Derbyshire Children's holiday Centre

59/18 Planning Applications

- AVA/2018/0692 – 136 Chapel St – alterations and single storey extension
- TRE/2018/0308 – 1 Top Farm Court – Fell pine tree close proximity to building
- CD6/0718/27 – Kilburn Junior School – Fencing around existing tarmac sports playground to form a Multi – user games area AVA/2018/0725 – 16 Vincent Close –

- porch to side elevation
- CD6/0118/78 – Kilburn Infant School – changes in design since original planning application
- TRE/2018/0308 – 1 Top Farm Court – T1 Pine – Fell
- TRE/2018/0297 – Kilburn Lodge, 1 Pickburn Gardens – T1 Scotts Pine – Remove overhangs etc.

The following planning applications have been **refused – none**

The following planning applications have been **granted –**

- **AVA/2018/0466 – 9 Park Close – 2 storey extension**
- **AVA/2018/0466 – 5 Bottle Brook – non material amendment to AVA/2016/1113 (comment made)**

60/18 PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”

Members were brought up to date regarding the Parish Warden’s sickness absence.

61/18 Items for Agenda – 8th October

Parking on pavements and verges; grit bins; carol service; Pitfields footpath – litter pick; Litter in play areas; temporary litter picker; Kilburn News; Bywell Lane junction/overgrown vegetation

Signed

Chairman

8th October 2018

