

# KILBURN PARISH COUNCIL

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Clerk: Sheila Matthews

1<sup>st</sup> October 2018

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 8<sup>th</sup> October 2018** in the Hazlewood Room, Village Hall, Church St. .

Yours sincerely

Sheila Matthews

## A G E N D A

### Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

### 4. **PUBLIC PARTICIPATION**

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 3<sup>rd</sup> September 2018 (copy enclosed)

6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

### 7. **Report of the Clerk on:**

- a) War Memorial – update
  - Including wording for community plaque
- b) Remembrance Day Service
  - Purchase of wooden crosses
  - Silent Soldier campaign
- c) Dog waste bin – Bramble Way
- d) Amber Valley Local Plan
- e) Ryknield Rd – speeding vehicles – e mail from resident
- f) Winter planting of ground planters
- g) Carol Service/Christmas tree
- h) Christmas lights
- i) Kilburn News
- j) Bywell Lane/Highfield Rd junction trees
- k) Grit bins
- l) Temporary litter picker
- m) Play areas/litter
- n) Pitfields
- o) Derbyshire Police Evening - Monday 15<sup>th</sup> October
- p) DALC Training

**8. Report of Members on:**

- a) Defibrillator update
- b) Web site update
- c) Parking verges/pavement
- d) Litter (Cllr Hall)
- e) DALC AGM – Tuesday 9<sup>th</sup> October – Pride Park - report

9. To consider the following applications for funding – none

10. Finance - Approval of following items for payment:

- Transfer – M Johnson – salary £633.76(October 18)
- Transfer – Inland Revenue - £120.20 (October18)
- Cheque No 2897 – Unison £9.70 (October18)
- Transfer – DCC Pension £274.59 (October 18)
- Transfer – S A Matthews sal £481.21 + expenses (£22.03) £503.24
- Transfer – R A Hall (litter picking) 187.92
- Transfer – M Booth – watering/trimming etc £490
- Transfer – M Booth trimming planters/nature reserve/trimming Brickyard Lane footpath £244
- Transfer – JRB Enterprise- dog waste dispenser etc £136.38
- Transfer – JRB Enterprise – clamp set - £12.18
- Transfer – Blair Gratton Architects – pre construction meet & H&S £540.00
- **Received –**
- **Interest** – Reserve Account £2.31  
Gratuity Account .28p
- **Petty Cash** – Hi Vis vest £2.99

11. DALC Circulars received:

- 10/2018 – DALC AGM
- 11/2018 – General
- 12/2018 - General

12. Correspondence received (for information only)

13. The following planning applications have been **received**

- AVA/2018/0922 – 17 Hunter Drive – single storey extension.
- AVA/2018/0848 – 188 Woodhouse Rd – 2 storey and 1 storey extension

The following planning applications have been **refused – none**

The following planning applications have been **granted –**

- **CD6/0718/27 – Kilburn Junior School – fencing around exist tarmac sports field**
- **CD6/0718/25 - Kilburn Infant School – changes to original p.a.**
- AVA/2018/0692 - 136 Chapel Street - Proposed replacement single storey rear and side extension.  
Widen existing access and parking spaces
- AVA/2018/0725 - 16 Vincent Close - Erect a porch to side elevation

**PART 11 – CONFIDENTIAL INFORMATION**

14. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings ) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.
- Parish Warden update

15. Date of next meeting – 12<sup>th</sup> November 2018

16. Items for agenda November 2018