



KILBURN COMMUNITY ASSOCIATION

Minutes of the meeting held on Tuesday 28th February 2017

Present: Gerald Hazelwood (President), Shirley Whiteman (Vice Chair), Kirsty Fox (Secretary), Diana Peake (Treasurer), Linda Wilkins, Adrian Hand and Sarah Ballin. Terry Welch, Adrian Hand, Jenny Arnott and Sarah Ballin.

Apologies: Malcolm Parkin, Ann-Marie McMillan, Terry Welch, Kevin Buttery, Godfrey Fearn, Rachel Barber and Kevin McDonald.

Minutes of the previous meeting.

The minutes were accepted as a true record and signed by the Chair.

Matters Arising.

On the 27th February, the hall was broken in to through the disabled toilet window. Nothing was taken but they have broken the lock on the cupboard used by the Toy Library and damaged the Wine Circle's cupboard. The Police have visited and given us an incident number (28/02/2017-361).

The decision on a website was deferred to the meeting in March.

Hall Interior – Gerald is going to ask Mr Parkin for a quote for a new fire door, Shirley will also try and get another quote for comparison.

Shirley has requested that all groups that store items in the cupboards, don't stack items in there. If near a light fitting they could cause a fire, and possibly collapse and cause an injury.

The fuse board and emergency lighting has been sorted, there are still some issues, fire alarm being one of them, the electrician will be contacting Shirley to discuss this.

Ceiling decision deferred to the meeting in March.

Hall Exterior – In the boiler room there is a stack of carpet tiles, Gerald will remove these and take them to the tip. It was also decided that we need to purchase some steps so that the fuse board can be reached easily.

Hall Managers report.

There are no parties booked for March, and two in April so far.

Treasurers report.

Balance at last report: £6618.41

Income: £333.13

Expenses: £539.97

New Balance: £6411.57

Parish Council.

Nothing to report.

Correspondence.

Kirsty – Cathy Powles, a Zumba instructor, is interested in holding a session at the hall. As it was for a Monday evening the committee decided to defer to next month.

Any other business.

Shirley – The hatch near the front door was moved by storm Doris, Gerald said he would move it back. On a Saturday, all the sockets in the kitchen had been left on. Could all who use the hall please make sure all sockets are switched off. Shirley has printed a checklist for hirers, to be put near the main entrance to remind hirers.

Gerald – Gerald had seen on the news that the inquest in to Neil Fear’s death has begun. Gerald asked the committee if we all agreed that the hall floor should be recoated, committee agreed it should be done.

Adrian – Noticed a small part of the hall floor has lifted slightly.

Sarah – After Easter, Sarah is looking at hold a session based on how to become a friend to a dementia sufferer.

The meeting was closed at 8.36pm

The next meeting will be the AGM followed by the regular monthly meeting, to be held on Tuesday 28th March, at 7.30pm.

Signed.....